



AN ACADEMY | PART OF INSPIRE TRUST

Head Teacher – Jennifer Dawson

Grange Road, Rotherham, South Yorkshire, S60 3LA

Tel: 01709 531867 or 01709 701210 • Email: info@sitwelljunior.uk

Web: www.sitwelljunior.uk • [@SitwellSchool](https://twitter.com/SitwellSchool)

Tuesday 19th January 2021

Dear Parents/Carers

We hope that your child enjoyed taking part in their class' Google Meets catch-up last week!

If they missed it, don't worry, these will be weekly occasions. Every week, an invitation will be sent to your child's Gmail account, specifying a date and time. To access Gmail, go to the Classroom, click on the 9 dots in the top-right-hand corner, and click Gmail.

These catch-ups are a great way for both staff and children to see some familiar faces and maintain a sense of community whilst schools remain closed to the majority of children.

Staff have said how great it was to see so many friendly faces; we hope to see even more this week!

So that the Google Meets remain a safe space for all, please see below for a few *dos and don'ts* which are in line with the 'Acceptable Use Agreement' that all children have signed. Please read this information carefully and share it with your child.

1. We ask that an adult be present in the room supervising during the Meet (the adult is not required to be on camera).
2. Your child should only try to access the Meet through their school account (...@sitwelljunior.uk). Any external accounts require permission before entering the Meet, permission that will not be granted.
3. Do not share the link to the Meet with anyone (for the reason above).
4. During the Meet, do not screenshot or record the screen.
5. At the end of the Meet, leave when instructed to by the class teacher (the class teacher will be the last one to leave the Meet).

We would take any breach of points 3 and 4 extremely seriously. In the event of a breach, we will suspend all future Google Meets for your child's class and contact you immediately, the outcome of which could result in your child being unable to participate in any future Google Meets catch-ups.



آپ کو اس خط اردو میں ترجمہ درکار ہے تو ، منسز اختر یا اسکول کے دفتر کا مراجعہ کریں .

Thank you for working with us to ensure that all future virtual catch-ups run safely and smoothly.

Yours sincerely,

The Sitwell Team