

Quick Guide to Using Twitter

1. Go to www.twitter.com on your computer or download and open the app on your mobile device.
2. Click on 'sign up' and enter your name and phone number, or email address.
3. Follow the onscreen instructions to complete your account setup.
4. Once you have set up your account enter **@SitwellSchool** in the search box.



5. Click on **@SitwellSchool**, then click on the 'Follow' box.
6. Click on the school's name, or picture, and our profile page will pop up. It will look something like this:

7. Scroll down to view our latest tweets. Here's one of them:

8. To comment positively on our Tweets click the speech bubble and to like them click the heart.
9. To compose a new Tweet, click on Tweet and the following box will open:



10. If you have some news to share with school, type **@SitwellSchool** at the beginning or end of your Tweet and it will appear on the school's Twitter Feed. This means that we can share in your child's achievements outside of school too.
11. To change your privacy settings click on the Profile icon, then More, then Settings and Privacy. Click on **Save changes** when you have finished.