

Newsletter – Autumn 1

Friday 4th September 2020

Inspiring lives; creating possibilities; shaping futures

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 Twitter: @SitwellSchool



w/c	After School Provision
07.09.20	Begins
17.09.20	Y4 Clown Faces Event
22.09.20	Jeans for Jeans Day
25.09.20	Individual Photographs
07.10.20	Y3 Chocolate Workshops
13.10.20	Open Evening (TBC)
14.10.20	Open Evening (TBC)
22.10.20	Last Day of Term
23.10.20	INSET Day
02.11.20	First Day of Term
w/c	Travelling Books in School
09.11/20	
11.12.20	Christmas Concerts (TBC)
14.12.20	Christmas Concerts (TBC)
15.12.20	Y3 Christmas Party
16.12.20	Y4 Christmas Party Christmas Jumper Day Christmas Dinner Day (TBC)
17.12.20	Y5 Christmas Party
18.12.20	Y6 Christmas Party Last Day of Term

Welcome Back

It has been a delight to welcome all of the children back to school this week. For many of our new Year 3 children, Wednesday was the first time they have ever set foot into our rather large building and they have settled in so well. Lots of our Year 4, and all of our Year 5 and 6 children, have been away for many weeks now, during which they have grown so much – I hardly recognised some of them!

All of the staff have worked exceptionally hard during the summer break to make the school a welcoming and safe place for the children to return to. The children have taken the new routines on board with resilience and the days are running smoothly. Thank you to all of you for your patience during our unusual start to the year and for following the new procedures that we have put in place to keep both pupils and staff safe. **We have reflected on the last couple of days, have made some slight changes to our drop off and collection procedures and need you all to cooperate with these fully in order to keep everyone safe (see page 2).**

It has also been lovely to officially welcome Miss Day and Mrs Thickett to Sitwell Junior School, our two new Teaching Assistants, who started with us in the summer term of last academic year.

To keep up with the latest school news please follow the school's Twitter page @SitwellSchool which is regularly updated – you might even catch a glimpse of your child and their learning. You can also find copies of all correspondence on the school website www.sitwelljunior.uk

Drop Off and Collection Procedures

We have reviewed our drop off and collection procedures and, on reflection, have decided to make some minor changes in the hope that we can avoid unnecessary gathering at the school gates where social distancing is difficult. Therefore we ask that, as of Monday 7th September, you adhere to the following:

1. Start and finish times will remain the same for each year group (see table). **Please do not arrive before your child's allocated time.** This is the time we want the children to arrive at the school gate.

Year Group	Drop Off	Collection	Allocated Entrance
Year 3	8.40am	2.40pm	White Doors
Year 4	8.50am	2.50pm	White Doors
Year 5	9.00am	3.00pm	White Doors/5TS Fire Door
Year 6	9.10am	3.10pm	Fire Doors

If you have children in more than one year group, you can drop them off at the earliest time and collect them at the latest. For example, if you have two children, one in Year 4 and one in Year 6, you can drop them BOTH off at 8.50am and collect them BOTH at 3.10pm.

2. **Only one adult is to accompany each child to and from school.**
3. On arrival, **please wait behind the silver/grey gates whilst socially distancing from other families.** This will allow others to enter and exit freely through the green gates.
4. **When dropping off your child,** a member of the Senior Leadership Team will hold up year group cards. Your child may enter the playground and make their way to their classroom when the relevant card is displayed. **Once you have said goodbye to your child, you must leave immediately.**
5. **When collecting your child,** a member of the Senior Leadership Team will hold up year group cards. When you see your child's year group card, you may enter the playground following the one-way system into the **ball court** where you can wait for your child. Children will be brought up to the ball court so that you can collect them from the top of the playground and leave via the one-way system immediately. **Please see the map detailing the one-way system found on the back page of this newsletter.**
6. **No children (from the infant or junior school) are permitted to use the playground equipment during these times.**
7. **If you collect from the infant school before collecting from the junior school, please completely follow their one-way system out of the gates before joining the junior one-way system.**
8. Remember that, if you have a child in Year 5 or 6 and you think they are mature enough, you can give permission for them to walk home alone. Please contact the school via email. Children in Years 5 and 6, who walk to school on their own, must arrive at school no earlier than their designated start time.
9. **Adults are not permitted to enter the school building without a prior appointment made by telephone (01709 531867 or email info@sitwelljunior.uk).**

We sincerely hope that the above amendments will lead to improvements in our procedures as we constantly strive to ensure the school remains a safe place for pupils to learn and staff to work. Our procedures will remain under constant review and appreciate your patience, support and feedback.

Open Evenings

Our initial thoughts are that we will carry out Open Evening appointments virtually through Zoom or via a telephone call. We will keep you posted on this as guidance is updated.

INSET Days

On the following dates the school will be closed to pupils for staff training:

1st September 2020

23rd October 2020

12th February 2021

19th/20th July 2021

PE Timetable

Here is a reminder of your child's PE days. Please ensure that your child comes to school dressed in their PE kits on these days. This consists of: black shorts/jogging bottoms/leggings, white t-shirt, black jogging top and outdoor trainers.

	Monday	Tuesday	Wednesday	Thursday	Friday
AM	5TS/5RE	4EL/4ZN/4WN	3ND	3HS/4ZN	3FI/5MC
PM	6GO/6NE	6GO/6JB/6NE3FI/3ND	6JB/5MC/3HS	4WN/4EL	5TS/5RE

Individual Photographs



On Friday 25th September, the photographer will be in school to take individual photographs. Unfortunately this year, we will not be able to allow junior school children to have their photographs taken with younger brothers or sisters from the infant school. However, brothers and sisters in the junior school will be able to have their photos taken together.. Smart uniform and a smile will be the order of the day.

Sitwell 7

Respect - Responsibility
Relationships Resilience Reflection
Risk-taking Resourcefulness

Parent Pay and Teachers to Parents

We are a cashless school and use a website called **parentpay.com** as a method of payment for school trips, breakfast club and after school clubs. Any parents that are not already registered will receive an activation letter, via email, which will contain a username and password in order for you to access the system. Therefore, any Year 3 parents that have not yet returned the pupil data collection forms must do so as soon as possible so that we have your most up to date contact details. If any Y4-6 parents have recently changed email addresses, or wish to change any other data collection details, please inform the school office.

Eduspot.co.uk is our main method of communicating important information to you as a parent. Through this system you will be able to receive text messages, emails and book Open Evening appointments. Again, in order for this system to work effectively we need your current email address and mobile telephone number.

School Dinners

www.live-kitchen.co.uk is the website we use for pre-ordering school meals. For those of you not already registered you will receive a link to the website, via email, in order to register your details so that you can log in and pre-order your child's school meals. Also, you can set up a direct debit or make card payments on the website as we do not accept cash payments for school meals. If you are already registered but have forgotten your password, please contact the school office and this can be reset. Finally, if your child is eligible for free school meals, you still need to register on the website and pre-order school meals on the website.

Collecting Children One-Way System

Wait here when dropping off your child.

Wait here when collecting your child.



Children will be brought here to be collected.

Google