

Wednesday, 11th October 2023

## Parent Consultations

Dear Parents/Carers,

This term, all parent consultations will take place on the following dates:

**Wednesday, 1st November 3.30pm-6.00pm**

**Thursday, 2nd November 3.30pm-6.00pm**

**On Monday, 16th October at 10am**, parent consultation appointments will be available to book on the Arbor Parent Portal. Click the link below to find instructions on how to book a Parent Consultation appointment:

<https://support.arbor-education.com/hc/en-us/articles/203792102-Booking-Guardian-Consultations-Parent-s-Evenings-on-the-Parent-Portal-or-Arbor-App>

Please follow the instructions to book a **10 minute slot** in which you will be able to talk with your child's class teacher about how they have started the new academic year. **The deadline for making appointments is Monday, 30th October at 4.00pm.**

All appointments will take place in your child's classroom and each appointment is timetabled for 10 minutes only. We politely request that you arrive on time and keep to your 10 minute slot in order for the class teacher to keep to schedule. If you have more than one child in school, we recommend that you leave at least a 10 minute gap between each appointment.

If you have any questions, please contact the school office. Thank you for your continued support.

Yours sincerely

*J. Dawson*

Mrs J. Dawson

Headteacher

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