

Acceptable Use Agreement for **KS2 PUPILS**

These statements can keep me and others safe & happy at school and home:

1. **I learn online** – I use school internet, devices, and logins to learn and have fun. School can see what I am doing to keep me safe.
2. **I ask permission** – At home or school, I only use the devices, apps, sites and games I am allowed to and when I am allowed to.
3. **I am creative online** – I don't just use apps, sites, and games to look at things other people made or posted; I also get creative to learn or make things.
4. **I am a good friend online** – I won't share or say anything I know would upset another person or they wouldn't want shared. If a friend is worried or needs help, I remind them to talk to an adult, or even do it for them.
5. **I am not a bully** – I know just calling something fun or banter doesn't stop it hurting someone else. I do not post, make, or share unkind, hurtful, or rude messages/comments and if I see it happening, I will tell my trusted adults.
6. **I am a secure online learner** – I keep my passwords to myself and reset them if anyone finds them out. Friends don't share passwords.
7. **I am careful what I click on** – I don't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes app add-ons can cost money, so it is important I always check.
8. **I ask for help if I am scared or worried** – I will talk to a trusted adult if anything upsets me or worries me on an app, site or game – it often helps. If I get a funny feeling, I talk about it.
9. **I know it's not my fault if I see or someone sends me something bad** – I won't get in trouble, but I mustn't share it. Instead, I will tell a trusted adult.
10. **If I make a mistake, I don't try to hide it but ask for help.**
11. **I communicate and collaborate online** – with people I already know and have met in real life or that a trusted adult knows about.
12. **I know online friends might not be who they say they are** – I am careful when someone wants to be my friend. Unless I have met them face to face, I can't be sure who they are.
13. **I never pretend to be someone else online** – it can be upsetting or even dangerous.
14. **I check with a parent/carer before I meet an online friend** the first time; I never go alone.

15. ***I don't go live (videos anyone can see) on my own*** – and always check if it is allowed. I check with a trusted adult before I video chat with anybody for the first time.
16. ***I don't take photos or videos or people without them knowing or agreeing to it*** – and I never film fights or people when they are upset or angry. Instead ask an adult or help if it's safe.
17. ***I keep my body to myself online*** – I never get changed or show what's under my clothes when using a device with a camera. I remember my body is mine and no-one should tell me what to do with it; I don't send any photos or videos without checking with a trusted adult.
18. ***I say no online if I need to*** – I don't have to do something just because someone dares or challenges me to do it, or to keep a secret. If I get asked anything that makes me worried, upset or just confused, I should say no, stop chatting and tell a trusted adult immediately.
19. ***I tell my parents/carers what I do online*** – they might not know the app, site, or game, but they can still help me when things go wrong, and they want to know what I'm doing.
20. ***I follow age rules*** – 13+ games, apps and films aren't good for me so I don't use them – they may be scary, violent or unsuitable. 18+ games are not more difficult but very unsuitable.
21. ***I am private online*** – I only give out private information if a trusted adult says it's okay. This might be my address, phone number, location, or anything else that could identify me or my family and friends; if I turn on my location, I will remember to turn it off again.
22. ***I am careful what I share and protect my online reputation*** – I know anything I do can be shared and might stay online forever (even on Snapchat or if I delete it).
23. ***I am a rule-follower online*** – I know that apps, sites, and games have rules on how to behave, and some have age restrictions. I follow the rules, block bullies, and report bad behaviour, at home and at school.
24. ***I am part of a community*** – I do not make fun of anyone or exclude them because they are different to me. If I see anyone doing this, I tell a trusted adult and/or report it.
25. ***I respect people's work*** – I only edit or delete my own digital work and only use words, pictures, or videos from other people if I have their permission or if it is copyright free or has a Creative Commons licence.
26. ***I am a researcher online*** – I use safe search tools approved by my trusted adults. I know I can't believe everything I see online, and I know which sites to trust, and how to double check information I come across. If I am not sure I ask a trusted adult.

I have read and understood this agreement. If I have any questions, I will speak to a trusted adult: at school that might mean _____

Outside school, my trusted adults are _____

Signed: _____

Date: _____